MEMBERS - Alphabetically
David Aguilar-Alvarez                   Scott Sprenger
Aaron Ashley                           Jeff Steagall – Eric Smith
Brody Bailey                           Amy Stegen
Jason Barrett-Fox                      Sarah Steimel
Tracy Callahan – Jess Greenberg        Norm Tarbox
Minsum Choi                            John Trimble
Vikki Deakin                           Hugo Valle
Bruce Davis                            Glen West
Mark Denniston                         Mary Beth Willard
Andrea Easter-Pilcher                  Stephen Wolochowicz
Chis Eisenbarth                        Catherine Zublin
David Ferro – Robert Ball              
Wendy Fox-Kirk                         
Doris Geide-Stevenerson                
Scott Hadzik.                          
Frank Harrold – Julie Rich             
Ed Hahn                                
Sue Harley                             
Tim Herzog                             
Wendy Holliday                         
Rieneke Holman                         
Brent Horn                             
Dan Hubler                             
Justin Jackson                         
Adam Johnston                          
Connor Jones - Absent                  
Mark LeTourneau                        
Marek Matyjasik                        
Madonne Miner                          
Cory Moss                              
Cora Neal                              
Casey Neville                          
Blake Nielson                          
Kacy Peckenpaugh                       
Brett Perozzi                         
Travis Price                           
Clay Rasmussen                         
Jack Rasmussen – Chloe Merrill         
David Read                             
Rob Reynolds                           
Bill Robertson                         
Ann Rocha                              
Yas Simonian                          
Mohammad Sondossi

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Guests: John Cavitt, Valerie Herzog,
Dane LeBlanc, Melissa Neville

Administrative Associate: Patti Glover
1. ROLL CALL

2. Approval of minutes from November 8, 2018 meeting as circulated.

Information Items

3. Administrative Update – Norm Tarbox, Interim President
   A review of the process of hiring a new president was given. He gave expression of appreciation to
   the Regents for a job well done, and for allowing people’s input throughout the process. The
   Lindquist Hall will be open for classes in spring, a temporary certificate of occupancy should be
   approved this week. Fall had a 1.2% increase of enrollment, spring is looking similar, while on the
   right trajectory we still need to continue to grow WSU enrollment.

4. University Police Update – Dane LeBlanc – WSU Chief of Police
   a) Animal Policy PPM 5-50
      There are problems with people bringing animals on campus for events and maintaining control
      of them. This policy establishes the rules and expectations regarding the presence of animals
      on university controlled property. It also provides guidelines the university uses to determine
      whether or not an animal is a reasonable accommodation for individuals with a disability.
      Individuals with disabilities are responsible for the control of their service animals at all times.
      This policy applies to all university controlled properties, including all athletic facilities. Housing
      has been working with students regarding the emotional support animals allowed in the dorms.
   b) Safety on Campus
      WSU procedures for crimes that have a propensity to become violent were reviewed. There is
      an internal checklist for officers to follow, this mandatory checklist is for dating or domestic
      violence, sexual assault, stalking or anything that has the propensity to become violent over
      time. Actions are taken immediately as soon as the offense is reported. If it is felt that a
      suspect could be an immediate threat they are removed from campus.

5. CRAO Change in Senate Composition – Amy Stegen, CRAO Chair
   Two issues are being addressed at an open forum January 15. The two issues are 1) The number
   of senators on the Faculty Senate. Do we need more senators with the increase of faculty over the
   years? 2) Adjunct representation on Faculty Senate.

6. APAFT Student Evaluation Faculty Survey - Melissa Neville, Chair
   APAFT and TLA have worked together and come up with a faculty survey regarding student
   evaluations to be distributed to tenure track faculty. There will be 6 questions regarding student
   evaluations. These surveys will be submitted anonymously, and will include what rank the faculty
   member is. The ultimate goal is to improve the student evaluation process and make sure that we
   are getting the information we need to improve teaching and courses.

7. Legislative Task Force & Report to UT Legislature – Doris Geide-Stevenson, Chair
   As a follow up to the administrative update at the November faculty senate meeting, the attached
   documents are provided to faculty senate. A brief explanation was given of information included in
   the attached reports. Please inform the Executive Committee if you feel there are additional action
   items that WSU should address in monitoring the efforts of the Legislative Task Force on the
   structure of higher education in Utah.

Action Items

8. University Curriculum Committee – John Cavitt, Chair
   FS Dec 6, 2018
MOTION: To bring all curriculum to the floor Amy Stegen  
SECOND: Casey Neville  
OUTCOME: Unanimous approval of all Curriculum proposals

**EAST**  
School of Computing  
New Program Web Development Essentials Cody Squadroni

**Business & Economics**  
Business Administration  
Program Changes Management Information Systems (BS) Jim Turner  
Program Changes Business Administration (BS) Jim Turner  
Program Changes Business Administration (BS), Human Resources Emphasis Jim Turner  
Program Changes Marketing (BS) Jim Turner  
Economics  
New Program Economics and Legal Studies Jim Turner  
New Program International Economics Jim Turner  
New Program Quantitative Economics Jim Turner  
Management Information Sys & Supply Chain  
Program Changes Supply Chain Management (BS) Jim Turner

**Science**  
New Course CHEM - 4150 - Nuclear Magnetic Resonance Spectroscopy Laine Berghout  
New Course CHEM - 4630 - Materials Chemistry Laine Berghout  
Program Changes Chemistry Minor Laine Berghout

**Arts & Humanities**  
Foreign Language  
Course Deletion FL - 4340 - Foreign Language Acquisition Teaching Proficiency John Trimble  
Course Revision FL - 4400 - Methods for Teaching Languages John Trimble  
Program Changes French Teaching (BA) John Trimble  
Program Changes French Teaching Minor John Trimble  
Program Changes German Teaching (BA) John Trimble  
Program Changes German Teaching Minor John Trimble  
Program Changes Spanish Teaching (BA) John Trimble  
Program Changes Spanish Teaching Minor John Trimble

**Social & Behavioral Science**  
Program Changes Philosophy BA Mary Beth Willard  
Program Changes Philosophy Minor Mary Beth Willard  
Neuroscience  
New Course NEUR - 3950 - Cell & Molec Neuroscience Jim Hutchins  
Program Changes Neuroscience Minor Jim Hutchins

**Health Professions**  
Master of Health Administration  
Program Changes Master of Health Administration (MHA) Cory Moss

**Education**  
Health Promotion and Human Performance  
New Course PE - 1710 - Country Swing Dance Level I Ryan Zimmerman  
New Course PE - 1711 - Country Swing Dance Level II Ryan Zimmerman  
New Course PE - 1712 - Country Swing Dance Level III Ryan Zimmerman  
New Course PE - 1765 - Hip Hop Dancing Level I Ryan Zimmerman  
New Course PE - 1766 - Hip Hop Dancing Level II Ryan Zimmerman  
New Course PE - 1767 - Hip Hop Dancing Level III Ryan Zimmerman  
Master of Education
New Course MED - 6040 - Politics Policy Practice in Ed Louise Moulding
New Course MED - 6055 - Curriculum Theory Louise Moulding
New Course MED - 6065 - Assessment & Informed Decision Louise Moulding
New Course MED - 6082 - Educational Inquiry Louise Moulding
Course Revision MED - 6090 - Master's Project Louise Moulding
New Course MED - 6100 - Ed Leadership & Org Theory Louise Moulding
New Course MED - 6101 - Assess. & Decisions in Ed Louise Moulding
New Course MED - 6102 - Public Ed Finance P-16 Louise Moulding
New Course MED - 6600 - Ethical Leadership Louise Moulding
New Course MED - 6601 - Community Engagement/Advocacy Louise Moulding
New Course MED - 6602 - Org Change/School Improvement Louise Moulding
New Course MED - 6603 - Positive Beh Supp in Schools Louise Moulding
New Course MED - 6604 - Educational Leader Internship Louise Moulding
New Course MED - 6700 - Higher Ed Administration Louise Moulding
New Course MED - 6701 - Current Issues in Higher Ed Louise Moulding
New Course MED - 6702 - Org & Human Res. Mngmt in Ed Louise Moulding
New Course MED - 6703 - Group Dynmaics in Higher Ed Louise Moulding
New Course MED - 6704 - Higher Ed Internship Louise Moulding
New Course MED - 6800 - Adv Web Methods Eval/Res/Prac Louise Moulding
New Course MED - 6801 - Specialized Family/School Prog Louise Moulding
New Course MED - 6802 - Family Theories Louise Moulding
New Course MED - 6803 - Diverse Family Contexts Louise Moulding
New Course MED - 6805 - Family Life Education Coaching Louise Moulding
New Course MED - 6806 - Adv Skills for Fam Life Edu Louise Moulding
New Course MED - 6807 - Parenting Louise Moulding

Program Changes Master of Education: Curriculum and Instruction Emphasis (MEd) Louise Moulding
New Program Master of Education: Educational Leadership Emphasis Louise Moulding
New Program Master of Education: Family Life Education Emphasis Louise Moulding
New Program Master of Education: Higher Education Leadership Emphasis Louise Moulding

9. Graduate Council – PPM 11-1, IV,1 – Valerie Herzog, Chair
There were contradictory sections of the PPM regarding allowing credit by examination for graduate programs. The language has been made consistent in PPM 11-1 to allow this credit, but experiential credit for work done prior to matriculation is not allowed (per NWCCU accreditation standards). Graduate Council has suggested to ASSA that the section in PPM 4-21 regarding graduate credit for prior experiential learning point to PPM 11-1 for graduate policies.
MOTION: To bring PPM 11-1 to the floor by Amy Stegen
SECOND: Hugo Valle
OUTCOME: Unanimous approval

10. ASSA PPM Changes - Brent Horn, Chair
a) **PPM 4-2 - Catalog Requirements**
   Adds catalog expiration date for Institutional Certificate programs. They will expire in 3 years.
   MOTION: To bring PPM 4-2 to the floor by Catherine Zublin
   SECOND: Adam Johnston
   OUTCOME: Unanimous approval

b) **PPM 6-3 Registration Dates and Deadlines: Appointments, Add, Cancel and Withdrawal**
   Changes reflect the definition of a UW and the conditions necessary to grant a UW. UW’s are a particular issue for international students. Also the language was cleaned up for student grievances with late withdrawal, and W after cancellation period. The new language creates a three-prong test for what counts as a withdrawal. Getting a withdraw status changed is governed by the new petitions policy in PPM 6-22 of the Student Code.
   MOTION: To bring PPM 6-3 proposal to the floor by Amy Stegen
   SECOND: Aaron Ashley
   OUTCOME: Unanimous approval
c) **ASSA Charge 4** Official Photos for Students
   It was determined that at this time a Wildcard and additional photo is not a necessary item for security, as there are other methods for determining identification. Currently there are also significant costs associated with this process. The university is currently looking at a new way to upload photos to Banner.

11. **Department Name Change**, Parsons Construction Management Technology to Parson Construction & Building Sciences Department – Hugo Valle, Department Representative
    The name change more accurately represents the programs that are included in the departments.
    MOTION: To bring department name change to the floor Casey Neville
    SECOND: Clay Rasmussen
    OUTCOME: Unanimous approval

12. Discontinuance of **Criminal Justice concentration in Forensic Science (BS)** – Doris Geide-Stevenson
    No complaints have been received regarding the discontinuance of this program. A new certificate program has been approved by Curriculum and will be implemented.
    MOTION: To discontinue the Criminal Justice concentration in Forensic Science BS by Aaron Ashley
    SECOND: Brent Horn
    OUTCOME: Unanimous approval

13. Other Items
    A concern was brought forth that policy changes are not being brought before the impacted parties early in the process before the policy is enacted. Also that major changes to policy are not being advertised widely on campus. This concern is less about the ability to vote than that impacted people (faculty, staff, students) have been consulted early in the process. In response it was brought forward that the General Counsels’ office is attempting to hire a third lawyer whose primary responsibility will be policy, there is also a goal to keep people/offices informed and coordinated.

Meeting adjourned 4:23 pm

**Next Meeting:** Faculty Senate, January 17, 2018 at 3:00 pm WB206-207