**John Doe**

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**EDUCATION**

**Weber State University--Goddard School of Business & Economics,** Ogden, UT

Bachelor of Science April 2019

Major: Finance, Minor: Economics GPA: 3.66

Academic Scholarship, 2016

Related Coursework

* Honors Valuation – Performed valuations, analysis, and made recommendations for acquisitions, leverage buyouts, and venture capital investments through group and individual reports
* Financial Management - financial analysis, capital budgeting, capital structure
* Investments – asset pricing, portfolio theory, fixed income securities, derivatives, hedging, risk management

**EXPERIENCE**

**Rainier Financial Group**, Seattle, WA

Intern June 2018-August 2018

* Evaluated core consumer portfolio strategy generating investment changes that increased the average family return 75 basis points
* Automated file retention program resulting in savings of 125 man hours per month
* Provided support for 20 client account review meetings
* Led intern project team in developing a strategic plan proposal to the CEO, rated as top team among all intern groups

**Wells Fargo Bank**, Ogden, UT

Financial Analyst, Part Time October 2016-May 2018

* Assessed consumer Visa application process decreasing the number of accounts defaulting by -34%, delivering $1.5MM annual savings
* Developed student enrollment program at Weber State University signing up 85 new accounts, +65% versus same program year ago
* Reviewed regional social media campaign recommending 25 changes across 10 websites

**Weber State University**, Ogden, UT

Computer Lab Assistant September 2015-May 2016

* Responsible for maintaining 50+ computers as well as performing all software updates
* Supported 12 professors in keeping their computer knowledge and computer skills up-to-date
* Managed computer lab providing support to 300+ students

**LEADERSHIP**

**Weber State University,** Ogden, UT

Director of Harvest Food Drive October 2017– December 2017

* Led university efforts in raising $40,000+ in cash and food donations, +35% above prior year
* Directed strategy and organizational efforts of 125 community and university volunteers

**Weber State University Finance Club,** Ogden, UT

Activity Vice President August 2016 – June 2016

* Managed all activities, calendaring and coordination with other internal business clubs
* Led efforts to create an annual Finance Conference involving 150 students and 10 alumni presenters

**The Church of Jesus Christ of Latter-day Saints,** Louisiana

Full-time Volunteer Representative January 2014 – January 2015

* Selected as Assistant to the President and supervised over 120 missionaries for final 6 months; organized and conducted conferences, facilitated training programs and measured progress/results of organization
* Assisted in extensive cleanup efforts following natural disaster in New Orleans, Louisiana

**SKILLS**

* Fluent in English and Spanish
* Microsoft Certified Solutions Associate (MCSA)