Weber State University
GRADUATE COUNCIL
MEETING MINUTES

CHAIRED BY: Valerie Herzog, Director of Graduate Studies
DATE: September 14, 2018, 12:30 p.m. - 2:00 pm, Education Bldg. Moench Room (016)
Attendees: Andrew Wright, Bruce Bayley, Brent Horn, Brian Stecklein, Deborah Judd, Fon Brown, Gail Niklason, Jed Spencer, Janelle Gardiner, Julie Gee, Kyle Hole, Lindsay Garr, Louise Moulding, Lonnie Lujan, Madame Miner, Mark Bigler, Matthew Mouritsen, Monica Williams, Raquel Clay, Robert Holt, Robert Ball, Ryan Pace, Robert Walker, Sarah Steimel, Sian Griffiths, Tanya Nolan, Valerie Herzog

1. Introductions

2. Grad Fair 2018 – Kyle Hole – Kylehole@weber.edu
   a. Sept. 26th, 10am-2pm, Union Building
   b. Where do we want the WSU tables?
      • Options are in the ballroom or just outside
   c. Other issues/questions for the group
   d. If your department decides to use this opportunity, please sign-up as soon as possible. It was decided to use the ballroom spaces provided – the cap spaces along the front. They need volunteers for the event so please talk it up and see if any of your students are interested.

3. Master of Social Work new program initial discussion – Mark Bigler
   a. This is a clinical focus with emphasis on regional needs and full proposal completed by the end of the year.
   b. Admission requirement of sixty (60) credit hours, per Mark, 900 hours per 2-year program internships

4. Curriculum Proposals – Valerie
   a. See Box folder under Agendas, then 2018-19 for the deadlines.
   b. Curriculum proposals path for graduate programs
      • Dept > College Curriculum > Dean > Graduate Council > Univ. Curr. > Fac. Senate
      • Proposals must be passed by Graduate Council at the Jan. 11th meeting or sooner to meet the deadline to be included in the 2019-2020 catalog
   c. Non-substantive proposals do not need to go through Graduate Council
   d. Please let Valerie know if you have proposals to include on the agenda
   e. Agendas including all proposals will be created in Curriculog

5. Western Regional Graduate Program (WRGP) – Jed Spencer, can award WICHE incoming Spring 2019
   a. All programs may now participate
   b. We will assume that all WSU graduate programs want to participate unless notified otherwise
   c. Nominate students for WRGP waiver instead of non-resident waiver if their permanent address is in a WICHE state
   d. The WICHE Region includes the following states: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, U.S. Pacific Territories and Freely Associated States (Commonwealth of the Northern Mariana Islands and Guam), Utah, Washington, Wyoming.
   e. New webpage on WSU’s website explaining our program: https://weber.edu/graduateprograms/Menu/WRGP.html
g. Please review the list of programs included in the Box folder for this meeting and double-check the information related to your program(s). Let Valerie know ASAP if any changes are needed and/or if you would prefer to remove your program from the list.

6. Marketing Directors’ Meetings
   a. Valerie is unable to attend this semester due to a meeting conflict. Lonnie Lujan volunteered to cover. If you’d like to attend these meetings, please email Valerie to let her know.
   b. Meetings are on Wednesdays from 12-1:30pm (lunch served!)
      - Oct. 10th (Davis campus)
      - Nov. 14th (SUB 305)

7. Graduate Program Review Dashboard – Gail Niklason
   a. Graduate dashboard data from Banner extracts.
   b. Would like ‘Graduate Strategic Planning Document’ in May 2019 for all graduate programs

8. Master of Criminal Justice – Program Review Update from 2016 – Bruce Bayley
   a. Assessment plan handout provided and assessment data was reviewed.
      - 75% of students meet or exceed expectations
   b. Motion to accept their report as evidence of adequate progress by Fon Brown, seconded by Matt Mouritsen, voted all in-favor, no rejections, no abstentions.
      - Immediate self-study unnecessary
      - MCJ’s next program review cycle will begin in the 2020-21 academic year

9. Program Updates/Sucesses
   a. DNP Proposal next month, MED curriculum

Next Meeting: Friday, October 5th, 12:30-2pm