1. Approval of minutes from March 15, 2019 meeting
   a. Louise Moulding; Motion, Ryan Pace; Second—Voting was unanimous, motion passed.

2. Curriculum – MEd – Louise Moulding
   a. Graduate Certificate in Educational Leadership – review in Curriculog
      • 26 credit hour program: Students would retake one course, and then take additional courses so that they can be recommended to the state board for Education Administration licensure.
      • Will not be limited to just MEd, however the students will need to make sure that they have those foundations courses.
   b. Sarah Steimel; Motion, Paul; Second—Voting was unanimous, motion passed.

3. Admissions Exceptions – PPM 11-1
   a. Current policy
      • " b. Before exceptions to common graduate admissions standards or policies can be made by individual graduate programs (e.g. undergraduate degree requirements such as the minimum GPA of 3.0), an appeal must be made to the Graduate Council Appeals Subcommittee, which shall consist of a subset of Graduate Council members. The Subcommittee will respond to appeals in a timely manner in keeping with the admissions cycle of the graduate program in question. Data about all exception requests will be gathered and reported to the full Graduate Council annually."
      • Discussion on keeping the policy and practice as it is now—there is no abuse of power and right now not many exceptions are being made.
      • No more than x% of graduate students are to be admitted outside of the traditional admissions guidelines
      • In the Fall: Potentially propose a policy change with language that mirrors the Undergraduate Admissions
4. Recording in classrooms
   a. Clarification from Patrick Thomas – 1pm
      • See the update documents in Box. “I modified the agreement so that it could be used per course or program. Faculty need not use the exact language for the syllabus as the attachment. This is just an example of how faculty may alert/remind students of the agreement at the beginning of the course. If the agreement is used on a per course basis, then the syllabus language is not necessary. If the agreement is used per program, then the faculty ought to reasonably remind the students of the terms of the agreement in the course syllabus.”

5. Waivers for letters of recommendation
   a. Update from Ben Barraza
      • Building into the new application for letter of recommendation the option for a student to waive their right to view their letter of recommendation
      • Will be customizable to each program of study

6. Graduate Student Climate Survey **Example in Box Folder**
   a. What is a graduate student experience like at Weber State? What parts are good? What parts are lacking and what can we do to improve?
   b. Scholarships?
   c. Research Trips/Projects/and Funding?
   d. Professional Association Involvement.
   e. Not as many open-ended questions so that we can get more actionable data.
   f. Multiple Choice questions to guide the students and then add in a comment box where they can tell their story or make suggestions.

7. Agenda items for next year
   a. Finalize graduate student climate survey
   b. Invite President Mortensen – What is his vision for graduate programs at WSU?
      • Also – Higher Education Governance structure – how will this impact WSU and the approval of new programs?
   c. International – Invite new Dean
      • Mechanics of International graduate student admission
      • Can we create an application for graduate students?
   d. Alumni Showcase
      • How can we best reach and stay connected to our alumni
      • Invite university advancement
   e. Scholarships/Financial Aid
      • Jed/Kasie – changes we should be aware of
      • WRGP update on numbers
   f. New CatTracks – Matt Driggs
      • Cheat sheet on codes/substitutions/force completes
   g. Admissions – Scott Teichert/Andy Young/Ben Barazza
      • How to handle it when a graduate student is admitted to a second graduate program
• Fill out the application, but don’t push the student through to admissions if they’re currently enrolled in another graduate program
• Contact Scott Teichert if help is needed with this

h. Admissions Exceptions – PPM 11-1
   • Revisit this policy

8. Program Updates
   a. MTax Program Nationally Recognized as #22 in the nation
   b. Graduate students looking to change their graduate program of study no longer have to go back through admissions
   c. DNP will start in August with new cohort

Happy Summer!