

AUTOMOBILE FINAL REPORT FORM

ACCREDITATION

RENEWAL OF ACCREDITATION

Complete and return separate forms for each program evaluated

1. INSTITUTION:

Weber State University
Name
Automotive Technology
Program
2750 University Park Blvd
Street
Layton, Utah 84041
City State Zip
(435) 720-0091 weber.edu/automotive
Telephone Program Website
Jessica Slater Department Head jessicares@weber.edu
Administrator Name Title Email

2. EDUCATIONAL LEVEL OF PROGRAM BEING EVALUATED:

Secondary Post-Secondary Secondary & Post-Secondary

3. ACCREDITATION LEVEL EVALUATED:

Maintenance and Light Repair
 Automobile Service Technology
 Master Automobile Service Technology

4. NAMES OF EVALUATION TEAM MEMBERS:

<u>Dallas Stoker</u> Name	<u>Ford Tech Support</u> Title	<u>Ford Technical Support</u> Employer (Dealership)
<u>Clint Madsen</u> Name	<u>Technician</u> Title	<u>Hansen Chevrolet</u> Employer (Dealership or Independent)
_____ Name	_____ Title	_____ Employer (Alternate)

5. Provide the average rating of **administrative services** offered by the school (*Standards 1-5 are to be rated during initial accreditation only unless otherwise indicated*).

STANDARDS					
	1	2	3	4	5
Number of evaluators					
AVERAGE RATING					

6. EVALUATION SUMMARY - Complete only for the level of accreditation being evaluated. Average the ratings given by the team members and record in the appropriate box.

STANDARDS						
ACCREDITATION LEVEL	6	7	8	9	10	11
						If applicable
Maintenance & Light Repair						
Automobile Service Technology						
✓ Master Automobile Service Technology	4	4.02	4.4	4.2	4.3	4.5

7. Complete **Instructor Qualification Sheets** for ALL instructors (attach additional copies if necessary)
8. Verify documentation of industry update training and/or equivalent (20 hours required for each instructor).

1 year update training for Initial Accreditation
5 years update training for Renewal

AE ETL initials

9. Does an Advisory Committee consisting of at least 5 members in attendance (excluding school personnel or educators from other programs) convene a minimum of two working meetings per year? YES NO
10. Do Advisory Committee minutes reflect the Advisory Committee's review of information from an annual evaluation of the facilities? YES NO

11. For programs applying under Standard 12 please answer the following questions (*This applies only to programs that are using E-Learning to meet program hour requirements. This is a go/no go Standard that requires validation of a 'yes' response to each of the criterion.*):

Is there documentation that students have access to appropriate technology for e-learning purposes?

YES NO N/A

Are the content/tasks that are to be delivered via e-learning clearly highlighted in the course of study?

YES NO N/A

Is there documentation that e-learning is incorporated into the content/tasks in the program plan?

YES NO N/A

Do the instructional hours to be credited toward meeting up to 25 percent of the program specialty hour requirements correlate with the vendor's average completion time for each instructional module?

YES NO N/A

Is there documentation of the implementation and use of e-learning instructional materials as evidenced in a Learning Management System (LMS)?

YES NO N/A

Are Advisory Committee meeting minutes available to confirm that the committee has discussed and approved e-learning?

YES NO N/A

12. For programs seeking re-accreditation, was documentation provided regarding the status of the on-site evaluation team recommendations made at the previous on-site evaluation.

Yes No

If No, please explain:


Yes, an entire building was built and classes (sizes) are capped to 24-students. Their program is world class! As an ETL, it was the highest level I've ever seen. Weber state University's Automotive program without a doubt, is one of our Nations finest.

Arnie Erisoty ETL


13. I recommend accreditation at the following level for the program listed above:

Accreditation Level Recommended:	%	%	%
	P-1	P-2	P-3
<input type="checkbox"/> Maintenance & Light Repair	_____	_____	_____
<input type="checkbox"/> Automobile Service Technology	_____	_____	_____
<input checked="" type="checkbox"/> Master Automobile Service Technology	100%	100%	100%

14. The following team members concur that information contained in this final report represents a consensus of the on-site evaluation team. A copy of the final report (including the signed Summary of Debriefing Meeting form) with participant signatures will be kept in my personal files and a copy will be provided to the ASE Education Foundation.



Team Member



Team Member

Team Member

Team Member

15. I have provided the institution a copy of the supplementary sheets and debriefing form.
AE ETL initials

I hereby certify this report to the ASE Education Foundation:

Arne Erisoty 11/23/2022

Evaluation Team Leader (typing name here serves as a 'signature') Date - M/D/YYYY

901.690.4126 801.452.4866 aerisoty@aol.com aerisoty@wsd.net

Home Phone Number Work Phone Number E-mail address

16. I have received reimbursement of expenses and the honorarium for this on-site visit.

Yes No

* The final report should be emailed to info@ASEeducationfoundation.org within one week of completing the on-site evaluation. A confirmation email will be sent to you within 48 hours of receiving these documents.

AUTOMOBILE SUPPLEMENTARY SHEETS (Standards 1-5)

ACCREDITATION

RENEWAL OF ACCREDITATION

Please average administrative services offered by the school.

STANDARDS

	1	2	3	4	5
Number of Evaluators					
AVERAGE					

Strengths/Recommendations for Improvement (give Standard number)

Please use the Employer Questionnaire forms to rate the graduates from this automobile training program.

STUDENTS

	A	B	C	D	E	F
EMPLOYER AVERAGE	4.25	4.75	4.5			

*
AUTOMOBILE SUPPLEMENTARY SHEET
(Standards 6-11)

****USING THE EVALUATION GUIDE RATING SHEETS EVALUATE THE PROGRAM
BASED ON THE LEVEL OF ACCREDITATION APPROVED FOR TEAM REVIEW. ****

ACCREDITATION

RENEWAL OF ACCREDITATION

- a. Number of program hours in the course of study: 1500 (Tasks, e-learning, capstone, internships, etc.)
Minimum hour requirements: MLR - 540 AST - 840 MAST - 1200
- b. Is this program using Standard 11 (Work-Based Learning) to meet hour requirements?
YES NO If so, how many hours? _____
- c. Is this program using Standard 12 (E-Learning) to meet hour requirements?
YES NO If so, how many hours? 150 hrs +
- d. Percentage of: P-1: 100 % P-2: 100 % P-3: 100 %
- e. Does the instructor(s) meet the minimum qualifications? Yes No
Half of their faculty are way beyond, including L1, L3
- f. Does the instructor(s) have current ASE A6 & G1 certification? Yes No

FOR MLR ACCREDITATION ONLY

- g. Does the instructor(s) have current ASE A4, A5, A6, & G1 certification?

YES NO

FOR MAST ACCREDITATION ONLY

- h. Does the **Engine Performance** instructor(s) hold current ASE certification in Advanced Engine Performance - L1?

YES NO

AUTOMOBILE SUPPLEMENTARY SHEETSM

(Standards 6-11)

**** USING THE PROGRAM EVALUATION RATING SHEETS FOR STANDARDS 6-10 EVALUATE THE PROGRAM BASED ON THE LEVEL OF ACCREDITATION APPROVED FOR TEAM REVIEW. ****

STANDARDS

	6	7	8	9	10	11
						If applicable
Number of 2+ evaluators ETL	3	3	3	3	3	2
AVERAGE MLR						
AVERAGE AST						
AVERAGE MAST	4	4.02	4.4	4.2	4.3	4.5

Strengths/Recommendations for Improvements (give Standard number)

None whatsoever!

evaluator's

{ Anne Evisoty (ETL)

{ Dallas Stoker

{ Clint Madsen

EMPLOYER QUESTIONNAIRE

On-Site Team Members should use this form for contacting employers of graduates in the automobile training program under review.

Place of Employment

Young Chrysler Jeep Dodge Layton

Employer Contact

Tom Heddle, Service Manager

Street

1284 main Street Layton UT 84041

City

801-544-5800

Telephone

Evaluate program graduates on the factors listed below in comparison with ENTRY LEVEL persons of a SIMILAR AGE. Use the following rating scale:

- 5 = excellent
- 4 = above average
- 3 = average
- 2 = below average
- 1 = poor

	Rating
Entry level skills	<u>3</u>
Work habits and attitudes	<u>4</u>
Attendance and punctuality	<u>5</u>
Opportunities for advancement	<u>5</u>
Rating Average	<u>4.25</u>

PLEASE RETURN THESE EMPLOYER QUESTIONNAIRE FORMS WITH THE FINAL REPORT.

EMPLOYER QUESTIONNAIRE

On-Site Team Members should use this form for contacting employers of graduates in the automobile training program under review.

LHM Chrysler Jeep Dodge Ram Riverdale
 Place of Employment

Darren ERWIN
 Employer Contact

481 Riverdale Road
 Street

Riverdale UT 84405
 City State Zip

385-332-3883
 Telephone

Evaluate program graduates on the factors listed below in comparison with ENTRY LEVEL persons of a SIMILAR AGE. Use the following rating scale:

- 5 = excellent
- 4 = above average
- 3 = average
- 2 = below average
- 1 = poor

	Rating
Entry level skills	<u>5</u>
Work habits and attitudes	<u>5</u>
Attendance and punctuality	<u>4</u>
Opportunities for advancement	<u>5</u>
Rating Average	<u>4.75</u>

EMPLOYER QUESTIONNAIRE

On-Site Team Members should use this form for contacting employers of graduates in the automobile training program under review.

Place of Employment Murdock Chevrolet
Employer Contact Don Campbell
Street _____
City Bountiful, Utah State Utah Zip 84
Telephone (801) 200-6425

Evaluate program graduates on the factors listed below in comparison with ENTRY LEVEL persons of a SIMILAR AGE. Use the following rating scale:

- 5 = excellent
- 4 = above average
- 3 = average
- 2 = below average
- 1 = poor

	Rating
Entry level skills	<u>4</u>
Work habits and attitudes	<u>5</u>
Attendance and punctuality	<u>4</u>
Opportunities for advancement	<u>5</u>
Rating Average	<u>4.5</u>

2022 AUTOMOBILE INSTRUCTOR QUALIFICATION SHEET

(an instructor qualification sheet must be filled out for each instructor)

Instructor Caid Kroeger
 (please print or type instructor's name)

ASE ID# (required) ASE-5542-7241
 (as it appears on their certificate)

Are you a new instructor with the program? No Yes - Hire Date: July 1, 2022

Please indicate the level of accreditation being sought:

Maintenance & Light Repair Automobile Service Technology Master Automobile Service Technology

Current ASE Certifications:	Expiration Date	MLR	AST	MAST
A1 Engine Repair	11/2027		If taught	If taught
A2 Automatic Transmission/Transaxle	11/2027		If taught	If taught
A3 Manual Drive Train & Axles	11/2027		If taught	If taught
A4 Suspension & Steering	11/2027	Required	If taught	If taught
A5 Brakes	11/2027	Required	If taught	If taught
A6 Electrical/Electronic Systems	11/2027	Required	Required	Required
A7 Heating & Air Conditioning	11/2027		If taught	If taught
A8 Engine Performance	11/2027		If taught	If taught
G1 Auto Maintenance & Light Repair	11/2027	Required	Required	Required
L1 Advanced Engine Performance	11/2027			If taught*
L3 Light Duty Hybrid/Electric Vehicles				Recommended**

AST & MAST programs must indicate areas being taught by this instructor

- Engine Repair
- Automatic Transmission/Transaxle
- Manual Drive Train & Axles
- Suspension & Steering
- Brakes
- Electrical/Electronic Systems
- Heating and Air Conditioning
- Engine Performance
- Hybrid/Electric Vehicle Diagnosis & Repair

Amo Frisetti (ETL)

*NO, Hybrid/EV is taught by John Kelly
 Caid teaches 'Intro to hybrids'. John has L3
 John Kelly is on the committee that
 writes the ASE L3 test questions!*

*ASE certification in A8 & L1 is required for MAST program instructors teaching Engine Performance
 **ASE certification in L3 is recommended for MAST program instructors teaching Hybrid/Electric Vehicle Diagnosis & Repair

ON-SITE EVALUATION TEAM MEMBER LIST

Automobile Accreditation

NOTE: There must be one evaluation team member from a dealership, one evaluation team member from an independent repair facility, and one from either a dealership, independent repair facility, or current advisory member. A maximum of one current advisory committee member that has not participated in the program self-evaluation may be selected. A fourth alternate team member (dealership or independent repair facility) must be identified for an initial accreditation. Manufacturer specific programs may use only team members from the respective manufacturer dealerships. See the "Qualifications of On-site Evaluation Teams Members" section for selection criteria.

Team members for the on-site visit must not be former instructors or graduates of the program within the past three years. Relatives of the administrator or instructor may not serve as a team member.

1. TEAM MEMBER FROM DEALERSHIP:

Dallas Stoker
Name

Technical Service Engineer
Position (Title)

Ford Motor Company
Company Name

1 American Road Dearborn, MI
Company Address

313-322-3000
Phone Number

Years of hands-on automobile experience: 9

High school graduate or equivalent: YES NO

ASE Automobile Certifications (recommended):

2. TEAM MEMBER FROM INDEPENDENT REPAIR FACILITY:

Name

Position (Title)

Company Name

Company Address

Phone Number

Years of hands-on automobile experience: _____

High school graduate or equivalent: YES NO

ASE Automobile Certifications (recommended):

3. TEAM MEMBER FROM DEALERSHIP, INDEPENDENT REPAIR FACILITY, OR ADVISORY COMMITTEE MEMBER:

Clint Madsen
Name
Tech
Position (Title)
Hansen Chevrolet
Company Name
1175 South Commerce Way
Company Address
(435) 230-3324
Phone Number

Advisory Committee Member: YES NO

Years of hands-on automobile experience: 15

High school graduate or equivalent: YES NO

ASE Automobile Certifications (recommended):

Master Tech

4. ALTERNATE TEAM MEMBER – Initial Accreditation Only (DEALERSHIP OR INDEPENDENT REPAIR FACILITY):

Name

Position (Title)

Company Name

Company Address

Phone Number

Years of hands-on automobile experience: _____

High school graduate or equivalent: YES NO

ASE Automobile Certifications (recommended):

INTEGRATED ACADEMIC SKILLS RECOGNITION (OPTIONAL)

Note: For more information, refer to the Integrated Academic Skills Recognition page in the Policies Section.

Program Name _____

Automobile Instructor(s) to be recognized:

Academic areas and instructors to be recognized:

English Approved Yes No Instructor Name _____

Mathematics Approved Yes No Instructor Name _____

Science Approved Yes No Instructor Name _____

Please answer questions 1-6.

1. Is there coordination between the automobile and the academic department(s) for planning, developing, and teaching integrated academic skills to automotive technician students?

Yes No

2. How often do the automotive and academic instructors meet to plan and coordinate classroom activities?

3. Do automotive and academic instructor teams teach automotive students as outlined in the program application?

Yes No

4. Are automotive and academic instructors actively involved with automotive student organizations, activities, or competitions as outlined in the program application?

Yes No

5. Are students given academic credit for their technical classes?

Yes No

6. If applicable, did the program use the *Integrated Academic Skills* manual for Automobile Technicians to integrate academic and technical skills student activities?

Yes No N/A

SUMMARY OF DEBRIEFING MEETING FORM

The Summary of Debriefing Meeting Form must be completed and signed concluding the on-site evaluation.

A signed copy must be left with the institution and provided to the ASE Education Foundation.

Institution Name:

Weber State University

Date and time of meeting:

11/23/2022

Please outline details of the meeting. Include information on program strengths and standards that need improvement.

Program strengths:

- The facility, instructors, department chair, program and curriculum are 'world class' and internationally famous.
- My ETL experience was an eye opener!
NATEF/ASE put one of Weber State's instructors on their training committee John Kelly (hybrid & EV specialist)
- All of the 6 instructors exceed the minimum qualifications.
- The department head, Jessica Slater, is in touch with many of the dealerships in the entire intermountain west (6 states).
And in Detroit, Florida, California
- Bachelor of Sciences are offered in their programs.

SUMMARY OF DEBRIEFING MEETING FORM (cont.)

Standards that need improvement (provide standard number - example 7.1A):

There were no improvements needed.
More instructors were hired, a new facility was
built. Student ratios are proper, (since their last renewal)
All standards were extremely good!

Arre Enisoty ETL

11/23/2022


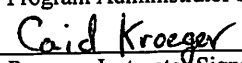
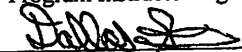
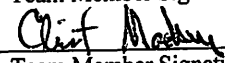
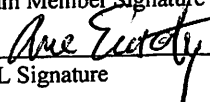
SUMMARY OF DEBRIEFING MEETING FORM (cont.)

The following recommendations must be addressed and documented at the next on-site evaluation. (The disposition of recommendations listed here will be addressed at the next on-site evaluation as part of the continuous improvement process.)

- No recommendations were addressed.
- However, the department head requests an AED (Automatic external defibrillator) due to the hybrid 1/3 EV training in their curriculum.
- This is to be placed in a visual location along with proper AED training implemented.

2,500 character limit

Signatures below verify the program's strengths and weaknesses were verbally shared with the program administrator and program instructor concluding the on-site visit, and that a copy of this form has been provided to the institution for their records.

1.		Jessica Slater	11/23/2022
	Program Administrator Signature	Typed or Printed Name	Date (m/d/yyyy)
2.		Caid Kroeger	11/23/2022
	Program Instructor Signature	Typed or Printed Name	Date (m/d/yyyy)
3.		Dallas Stoker	11/23/2022
	Team Member Signature	Typed or Printed Name	Date (m/d/yyyy)
4.		Clint Madsen	11/23/2022
	Team Member Signature	Typed or Printed Name	Date (m/d/yyyy)
5.			
	Team Member Signature	Typed or Printed Name	Date (m/d/yyyy)
6.			
	Team Member Signature	Typed or Printed Name	Date (m/d/yyyy)
7.		Arne Erisoty	11/23/2022
	ETL Signature	Typed or Printed Name	Date (m/d/yyyy)