Change of Nonimmigrant Status: Checklist

- **Changing to F-1 from Another Visa Category (including F-2):**
  - If you have entered and/or are currently present in the US in a status other than F-1, please complete the following steps in order to request a Change of Nonimmigrant Status from United States Citizenship and Immigration Services (USCIS):
    - Apply for and gain admission as an international student at Weber State University and submit all required documentation. Documentation includes supporting financial documents for the amount indicated by your academic program on the Weber State University website, at: https://weber.edu/issc/cost-estimate.html
    - Obtain an I-20 for Change of Status from the ISSC
    - Fill Form I-539, Application to Extend/Change Nonimmigrant Status
    - Submit Change of Status I-20, Form I-539, and all the required documentation based on your Nonimmigrant Visa type to USCIS by mail (address below). Please review supporting documentation with an advisor at the ISSC beforehand.
    - **Note:** You are required by USCIS to maintain your current Nonimmigrant status until your requested Change of Status is granted or denied. Certain Visa categories may not study or engage in any or all types of work on or off-campus until a change of status is approved. An advisor at the ISSC can answer your questions regarding status maintenance and when you may begin studying or working.

- **Changing from F-1 to F-2:**
  - If you are currently an F-1 student at Weber State University or at another institution—and you are the spouse or dependent child of a current F-1 student at Weber State University with an Active F-1 SEVIS Record (I-20)—you may apply through the ISSC to change your Nonimmigrant status to F-2 Dependent, as follows:
    - Fill the Dependent I-20 Request Form and submit all required documentation; form available at: https://www.weber.edu/wsuimages/issc/Dependent%20I.pdf
    - Obtain an I-20 for Change of Status from the ISSC
    - Fill Form I-539, Application to Extend/Change Nonimmigrant Status
    - Submit Change of Status I-20, Form I-539, and all the required documentation based on your Nonimmigrant Visa type to USCIS by mail (address below).
    - **Note:** You are required by USCIS to maintain your current Nonimmigrant status until your requested Change of Status is granted or denied. Certain Visa categories may not study or engage in any or all types of work on or off-campus until a change of status is approved. An advisor at the ISSC can answer your questions regarding status maintenance.

---------- Please mail your application materials to: ----------

**USCIS Phoenix Lockbox:**
*For U.S. Postal Service (USPS) deliveries:*
USCIS PO Box 21281
Phoenix, AZ 85036

*For Express mail and courier deliveries:*
USCIS
Attn: AOS
1820 E. Skyharbor Circle S Suite 100
Phoenix, AZ 85034

Please return the completed form to International Student and Scholar Center
Student Services Building-Room 143
3885 West Campus Drive Dept 1130
Ogden, Utah 84408-1130
801-626-6853
issc@weber.edu
Change of Nonimmigrant Status:

Request Form:

☐ I am requesting an I-20 from the International Student and Scholar Center for a Change of Nonimmigrant Status to F-1.

☐ My current nonimmigrant status in the United States is: ________________________________.

☐ I understand that it is my responsibility to provide USCIS any and all required documentation, forms, and fees associated with my request to change nonimmigrant status.

☐ I understand that I am required by United States Government Federal Regulations to maintain my current status until USCIS either Approve or Denies my application for a change of status—and that this includes any restrictions on study and/or work associated with my current status.

Name: _______________________________ W# (if any) _______________________________

Signature: _______________________________ Date (today): __________________________

-------------------------------------below for office use only-------------------------------------

Date Received: ________________ Person Receiving: ________________

Approved (Y/N)? ________________

P/DSO Approving/Denying: ______________________________

P/DSO Signature: _______________________________ Date: ________________

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