F-1 International Students: Reinstatement Request Form

This form is to be used for international students who have fallen out of “Active” F-1 status (those whose status has been “terminated” or who are otherwise no longer in “Active” F-1 status as international students at Weber State University).

**Under certain circumstances**, such students may apply to US Citizenship and Immigration Services (USCIS) for “Reinstatement” of their F-1 status. Part of the necessary documentation for Reinstatement applications is an I-20 issued by the school a student would most currently attend. Please read the following information and complete the following steps to request an I-20 for Reinstatement from the ISSC:

- **Who May Request Reinstatement of F-1 Status? US Federal Regulation:**
  - If you have not been out of status for more than 5 months
  - If you do not have a record of repeated and/or willful violations of status
  - If you are currently pursuing a full-time course of study (or intend to do so in the next available semester)
  - If you have never engaged in unauthorized employment in the US
  - If you are not deportable on any other grounds

  - You establish to the satisfaction of USCIS that:
    - (1) The violation of status resulted from circumstances beyond your control. Such circumstances might include serious injury or illness, closure of the institution, a natural disaster, or inadvertence, oversight, or neglect on the part of the DSO, but do not include instances where a pattern of repeated violations or where a willful failure on your part resulted in the need for reinstatement; **or**
    - (2) The violation relates to a reduction in your course load that would have been within a DSO's power to authorize, and that failure to approve reinstatement would result in extreme hardship for you.
F-1 International Students: Reinstatement Request Form

☐ Required Documentation (please review with an advisor at the ISSC before submitting):
  o A letter (from you) explaining why and how you fell out of status, along with any supporting documentation or letters from others).
  o I-20 for Reinstatement issued by a DSO at the ISSC
  o Form I-539 [https://www.uscis.gov/i-539](https://www.uscis.gov/i-539)
  o Required supporting financial documents
  o $370 personal check or money order made out to “US Department of Homeland Security”

☐ Option 2: Travel & Reentry: If you are not eligible or do not wish to apply for Reinstatement, you may instead request a new I-20 from the ISSC and apply for Re-admission. You would be required to depart the US and not re-enter until no more than 30 days prior to your semester of re-admission. You must also pay the $200 SEVIS I-901 Fee for your new I-20. A new F-1 Visa would only be necessary if your current Visa will have expired by the term of your readmission, though the ISSC recommend applying for a new F-1 Visa in this case.

☐ Please read and then sign and fill below:

*I certify that I have read, understood, and will abide by all of the above, and that all of the claims and documentation I have made and attached to my request are true and accurate. I understand that it is at the discretion of the ISSC to grant my request for an I-20 for Reinstatement.*

Signature: ______________________
Date (today): __________
Name: ____________________     W# ______________

------------------------below for office use only-----------------------

Person Receiving: _______________      Date: __________
Date Received: __________

Approved (Y/N)? ________________

Person Approving/Denying: ____________     Date: __________
Signature: ______________________