



UW vs. E for International Students

International students are required to register for and complete a minimum of credits (Undergraduate: 12 credit hours per semester, with at least 9 credits face-to-face; Graduate: 9 credit hours per semester, with at least 6 credits face-to-face).

Therefore, if an undergraduate student is registered for 12 credit hours and receives a UW for a course, he/she is considered out of immigration status and must return home and reapply for admission.

In such cases, students and faculty are encouraged to carefully consider the differences between the UW and letter grades. **Students should NEVER have the expectation that faculty and staff should change their grades to avoid the student being sent home. Maintaining immigration status is solely the responsibility of each international student.**

The International Student & Scholar Center advises students to carefully pay attention to each class syllabus and adhere to the attendance policies set forth for each class. **International students should not be treated any differently than domestic students, when it comes to receiving the earned grade for each class.**

This form is not meant to pressure any faculty member to change an international student's grade, and we hope that it is helpful for faculty and staff. If you still feel the student grade should be changed from UW to a letter grade, please fill out the required information below:

Student Name: _____

Student W#: _____

Course Number and Title: _____

Grade Change from UW to: _____

Instructor: _____ Signature: _____

*If you have any questions or concerns, please contact our office at x6853.

*Student should bring the form back to the ISSC