WEBER STATE UNIVERSITY
DEPARTMENT OF SOCIAL WORK AND GERONTOLOGY

ADMISSIONS INSTRUCTIONS FOR ENTRY INTO THE
FIRST PHASE OF THE SOCIAL WORK PROGRAM
Please carefully read the following instructions!

This application must be submitted when the student is enrolled in or has previously taken Social Work 2100—Human Behavior and the Social Environment or an approved equivalent. A deadline will be announced and posted on Bulletin Boards when the applications are due. Applications should be submitted the semester prior to which the student wishes to be admitted into the Social Work Program.

1. A completed Social Work admissions form. Please fill out all information completely. Give additional information to clarify where needed.

2. A one (1) page autobiographical sketch, including reasons for choosing social work as a major. Discuss any social service related work or volunteer service. Be specific regarding hours spent in paid work or volunteer service.

3. A current copy of all transcripts (can be unofficial). Highlight the SW prerequisite classes on your transcript.

4. Two (2) Reference Forms (Provided). Letters from your references are optional, but accepted. The Reference forms are ‘Required’. References must be from professional individuals who know you—for example: work supervisors, religious leaders, or professors. References from family or friends will NOT be accepted.

If mailing application, please mail to: Or Fax application to:
WEBER STATE UNIVERSITY FAX: 801-626-8070
SOCIAL WORK DEPARTMENT
1211 UNIVERSITY CIRCLE
OGDEN UT 84408-1211

Students will be admitted to the program based on an objective point system which will include information taken from the admissions form, transcripts, autobiography, and letters of reference. All requirements listed on the admissions form must be completed prior to actual admission.

The Social Work Program Admissions Committee will review applicants each semester and select the most qualified students to fill available slots. Students will be notified by mail of their admission status.

Call 801-626-6157 or email swkgeront@weber.edu if you have any questions.
WEBER STATE UNIVERSITY SOCIAL WORK PROGRAM FORMAL ADMISSION FORM
PLEASE CLEARLY PRINT THE FOLLOWING INFORMATION

Name: ____________________________

Student W Number: ____________________________

Present Address/City/State/Zip: ____________________________

Permanent Mailing Address: ____________________________

Email address: (Print clearly) ____________________________

Phone: ____________________________

Male ____  Female _____  Year of Birth __________  Ethnicity ______

What is your Minor? [Check One] ___ Social Work Alternative Minor -OR- ___ Other Department ______

Are you working toward a Double Major? Yes or No ______ If Yes, In what? ____________________________

Cumulative GPA: ______ (See transcript)  Number of semester hours completed to date: ________ (See transcript)

COMPLETION OF THE FOLLOWING GENERAL EDUCATION CORE REQUIREMENTS:

WSU Composition (English 1010 & 2010)  No ___ Yes ___ Semester/Year Completed
WSU Quantitative (Math)  No ___ Yes ___ Semester/Year Completed
WSU Computer & Information Literacy  No ___ Yes ___ Semester/Year Completed
60-63 semester hours of university credit &  No ___ Yes ___ Semester/Year Completed
Overall GPA 2.5

COMPLETION OF SOCIAL WORK PROGRAM PREREQUISITE REQUIREMENTS: (grade of C or better)

SS1010 Intro to Generalist Social Work  Grade___  Semester/Year Completed
SW2100 Human Behav & Social Environment  Grade___  Semester/Year Completed
LS1020 Human Biology  Grade___  Semester/Year Completed
SS1000 Introduction to Anthropology  Grade___  Semester/Year Completed
SS1010 Introduction to Psychology  Grade___  Semester/Year Completed
SS1010 Introduction to Sociology  Grade___  Semester/Year Completed

***ATTACH A ONE PAGE, TYPED AUTOBIOGRAPHICAL SKETCH INCLUDING YOUR REASONS FOR CHOOSING SOCIAL WORK AS A MAJOR, DISCUSS ANY SOCIAL SERVICE RELATED WORK OR VOLUNTEER EXPERIENCE.

Applicant Signature: ____________________________  Date: ____________________________
WEBER STATE UNIVERSITY
DEPARTMENT OF SOCIAL WORK AND GERONTOLOGY

Social Work Program Personal Reference Form

TO THE APPLICANT: Please complete the first section of this form.

Section 1

Name of applicant: ____________________________________________________________

Address: __________________________________________________________________

Semester and year for which you are applying: __________________________

"The Family Education Rights and Privacy Act of 1974 and its amendments guarantee
student access to educational records concerning them. Students are also permitted to
waive their rights to access to recommendations."

The following signed statement indicates the applicant's wish regarding this recommendation:
(Please Check ✓)

I waive ______ or I do not waive ______ my right to see this form or any supplementary
notes or letters pertaining to this reference form.

Signed ___________________________ Date ______________________

Section 2

TO THE EVALUATOR: Please complete this section and the attached two-sided form.

The above signed applicant has chosen you as a reference in support of an application for Social
work study at Weber State University. We are particularly interested in your appraisal of the
applicant's abilities and potential for further education. Thank you.

Evaluator's Name ____________________________________ Title ______________________

Please Print

Your place of employment __________________________________ Phone _____________

Address __________________________________________________ Date _______________

Length of time you have known applicant __________________________

Capacity in which you have known applicant __________________________
INSTRUCTIONS

Respondents should (1) rate each statement independently, and (2) avoid a tendency to rate on general impressions. One characteristic might influence the rating of all characteristics. The following questions or statements identify a variety of traits, skills, attitudes, etc. Please indicate the degree to which each quality is characteristic of the candidate you are rating by (1) reading the statement carefully, (2) reading the points of the scale, and (3) encircling the number of your choice on the scale.

WE ENCOURAGE SPECIFIC COMMENTS IN EACH CATEGORY.

1. Problem-solving: Ability to identify and solve problems is:
   1 2 3 4 5 6 7 8 9
   Poor Average Excellent

2. Sense of responsibility: Ability to complete tasks and duties: Honors commitments:
   1 2 3 4 5 6 7 8 9
   Doesn't complete; Average Always completes; avoids accepting responsibility

3. Maturity: Conducts self in a mature, adult manner:
   1 2 3 4 5 6 7 8 9
   Immature, childish Average Mature, adult behavior

4. Attitude: Based upon your experience with the candidate, what type of attitude does the candidate project toward life, school, employment, etc.?
   1 2 3 4 5 6 7 8 9
   Very Negative Average Very Positive

5. Caring for People: Does the candidate display an attitude of caring of others?
   1 2 3 4 5 6 7 8 9
   Very little Average Exceptional

6. Stress/Anxiety Response: Deals with stressful, anxiety-producing situations:
   1 2 3 4 5 6 7 8 9
   Very poorly Average Excellent
   ineffective, comes unglued

7. Motivation/drive: Extent to which individual applies self:
   1 2 3 4 5 6 7 8 9
   Uninspired Average A self-starter; systematically a hard worker

8. Appearance: Extent to which standards of appearance are met:
   1 2 3 4 5 6 7 8 9
   Untidy, poorly dressed Average Well-groomed

9. Health: Extent to which health or physical disability problems affect performance:
   1 2 3 4 5 6 7 8 9
   Health problems Average Health almost never interferes with activities

10. Acceptance of personal Feedback: Please rate candidates ability to handle constructive criticism and positive feedback:
    1 2 3 4 5 6 7 8 9
    Resents, rejects Average Seeks, utilizes, responds
    doesn't respond effectively

11. Communication skills: Ability to communicate with peers, co-workers, teachers, etc.:
    1 2 3 4 5 6 7 8 9
    Expresses self Average Excellent expression; Fluent
    poorly
12. Integrity: Extent to which the candidate displays an ethical code:

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<td>Cheats, bluffs, untruthful, blames others for mistakes</td>
<td>Average</td>
<td>Always honest, admits error, truthful, trustworthy</td>
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13. Interpersonal relationships: Ability to cooperate and get along with peers, co-workers, teachers, employers, etc.:

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<td>Inappropriate behavior, generally antagonizes</td>
<td>Maintains satisfactory relationship</td>
<td>Outstanding ability to work well with others</td>
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</tbody>
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14. What would you identify as the candidate's:

A. Strongest assets:

B. Weakest points:

15. _____ I highly recommend this candidate for the Social Work Program.
   _____ I recommend this candidate for the Social Work Program.
   _____ I do not recommend this candidate for the Social Work Program.

Signature of Evaluator: ___________________________ Date ____________

Thank you for your help in evaluating this candidate.
TO THE APPLICANT: Please complete the first section of this form.

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Name of applicant: ____________________________________________

Address: __________________________________________________________

Semester and year for which you are applying: ________________________________

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   - Doesn't complete; avoids responsibility
   - Average
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3. **Maturity: Conducts self in a mature, adult manner:**
   - Immature, childish
   - Average
   - Mature, adult behavior

4. **Attitude: Based upon your experience with the candidate, what type of attitude does the candidate project toward life, school, employment, etc.?**
   - Very Negative
   - Average
   - Very Positive

5. **Caring for People: Does the candidate display an attitude of caring of others?**
   - Very little
   - Average
   - Exceptional

6. **Stress/Anxiety Response: Deals with stressful, anxiety-producing situations:**
   - Very poorly ineffective, comes unglued
   - Average
   - Excellent

7. **Motivation/drive: Extent to which individual applies self:**
   - Uninspired
   - Average
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   - Well-groomed

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    - Resents, rejects doesn't respond
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1 2 3 4 5 6 7 8 9
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