

Weber State University  
Student Access and Success Division  
**Degree and Credential Completion**  
**Effective July 10, 2023**

**Certifications:**

One-year certificate (career path):	\$500
Certification with test (career path) / Professional license:	\$500
Certification >40 hours (non-career path):	\$300 one time

**Degrees:**

Associate's degree (career path):	\$1,000
Associate's degree (non-career path):	\$500
Bachelor's degree (career path):	\$1250
Bachelor's degree (non-career path):	\$750
Master's degree (career path):	\$1500
Master's degree (non-career path):	\$ 900
Doctorate (career path):	\$1750
Doctorate (non-career path):	\$1100

Weber State University  
Student Access and Success Division  
**Degree and Credential Completion Agreement**

Prior to seeking a degree or credential, individuals must meet with their supervisor to discuss their plans if they desire to receive a financial award, and this form must be completed. The individual must have satisfactory PREPs on file in order to receive the financial award.

**To be completed by employee:**

Define below the development activity/goal to be pursued (examples include Bachelor's degree, certification with a professional organization, etc.). Be specific in defining what your goal is and when you intend to achieve that goal. How does this degree or certification align with your future goals?

For reference:

Administrative Services Incentives & Agreement:

<https://www.weber.edu/adminservices/FinancialAwards.html>

<https://weberstate.app.box.com/s/rkdhmoju2eb3tzfmd1wi2vo3xb8wnxoz>

**To be completed by supervisor:**

*Activity Type:*

\_\_\_\_ Career Path

\_\_\_\_ Non-Career Path

If career path, how will the completion of this degree positively impact the department, division, and/or university?

*PREP Rating:*

\_\_\_\_ This individual's most recent PREP reflects an overall rating of meets expectations.

\_\_\_\_ This individual's most recent PREP does NOT reflect an overall rating of meets expectations.

**Please select which of the following this activity qualifies for:**

**Certifications:**

- One year certificate (career path): \$500
- Certification with test (career path) / Professional license: \$500
- Certification > 40 hours (non-career path): \$300 one time

**Degrees:**

- Associate's degree (career path): \$750
- Associate's degree (non-career path): \$500
  
- Bachelor's degree (career path): \$1000
- Bachelor's degree (non-career path): \$750
  
- Master's degree (career path): \$1250
- Master's degree (non-career path): \$ 900
  
- Doctorate (career path): \$1500
- Doctorate (non-career path): \$1100
  
- This activity does not qualify for one of the above awards.

This degree or credential is:

APPROVED

NOT APPROVED

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Next Level Manager

\_\_\_\_\_  
Date