

WSU Teacher Education Department

Student Teaching – Frequently Asked Questions

How long will I be student teaching?

All programs require the student to teach 60 days. Additional time may be necessary if you have missed more than 3 days in your schedule. Beginning and ending dates will be determined by the Coordinator depending on the individual school district calendar for the year. Please see your placement letter for exact timelines.

- ✓ All student teachers are required to teach the minimum amount of teaching days in order to meet their student teaching requirement.

After you have successfully completed the minimum number of student teaching days, you are then finished with the student teaching field experience. This will be determined by your University Supervisor(s), Mentor Teacher(s), and the Student Teaching Coordinator.

****PLEASE NOTE: If it is determined that additional time and experience is recommended, you may be required to extend your student teaching experience as needed.**

What evaluation forms are required during my student teaching experience?

Your university supervisor will fill out your evaluation forms. There will be five (5) visits spaced out during your semester. Your supervisor has received the forms and a copy of them can be found at this link: <http://www.weber.edu/teachered/studentteachingforms.html>

What is the Accountability Log and what do I do with it?

This is a log where you will track each missed day of your student teaching semester. This should be signed by your **Mentor Teacher(s)** and turned into the Student Teaching Office upon completion for your file. **** You will ONLY submit this form if you have missed days.**

What is the Honorarium form for?

An honorarium is a payment in recognition to a professional person for services rendered. The honorarium form is to be completed by the cooperating teacher and sent in to the Student Teaching Office in the postage paid envelopes provided. Upon completion of mentoring you for the semester, they will receive an honorarium if they have filled out and sent in the form.

The school district I am applying to requires a letter of completion from the Teacher Education Department. Where do I get this letter?

The Licensure Specialist will send a letter to the districts letting them know which students have completed all their requirements and are being recommended for licensure. This letter is sent at the end of the semester after grades and degrees have been posted.

The WSU Live Scan office does not have regular hours for background checks. Where do I go now to have my background check?

The WSU Live Scan office, periodically according to demand, has scheduled appointment times or walk in appointment times. Go to www.weber.edu/fingerprinting for details on current dates.

The Teacher Education website has instructions posted on what to do to get an appointment for background checks: <http://weber.edu/teachered/background.html>

If the scheduled days and times do not work there are alternative sites where you can go for your background check.

Is there any paperwork I need to give to my mentor teacher during my placement?

After the Student Teaching Orientation, you will be given folders for your mentor teacher with instructions, forms, and envelopes for them to use during your placement. **It is extremely important that you make sure your mentor teacher gets this folder as soon as possible** so that they have the necessary information and instructions to do their job properly.