**Reporting Procedures**

**Building Trust**

Weber State University
Police Department

**OTHER RESOURCES**

### VICTIM SERVICES (SEXUAL ASSAULT AND DOMESTIC VIOLENCE):

- Safe@Weber Advocacy Services: 801-626-6090
  801-626-6372

- Your Community Connection (YCC) of Weber/Morgan counties: 801-392-7273 (24/7)

- Safe Harbor Family Crisis Center of Davis County: 801-444-9161 (24/7)

- Sego Lily Center for the Abused Deaf:
  - Video phone: 801-614-7885
  - Text: 801-997-0452
  - Email: help@slcad.org (24/7)

- Utah 24-Hour Rape & Sexual Assault Crisis & Info Line:
  - 1-888-421-1100

### NATIONAL DOMESTIC VIOLENCE HOTLINE:

- 1-800-799-7233
  1-800-787-3224 (TTY)

### LEGAL SERVICES

- Utah Legal Services: 800-662-4245
- Utah Crime Victims Legal Clinic: 801-746-1204
- Weber County Attorney & Victims of Crime Assistance Program: 801-399-8377
- 2nd District Court
  2525 Grant Ave, Ogden: 801-395-1184
- Weber County Attorney’s Office
  2380 Washington Blvd, STE #230: 801-399-8377
- Ogden City Justice Court
  310 26th Street, Ogden: 801-629-8560
- Ogden City Prosecutor’s Office: 801-629-8595

### OTHER RELATED RESOURCES

- WSU Human Resources (HR): 801-626-6032
- WSU Counseling Center: 801-626-6406

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**IF YOU ARE RAPED OR SEXUALLY ASSAULTED:**

- Get to a safe place as soon as you can.
- Try to preserve all physical evidence. Do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic bag.
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action.
- Contact the Weber State Police Department.
- Talk with an advocate or a counselor who can maintain confidentiality, help explain your options, give you information, and provide emotional support.
- Contact someone you trust to be with you and support you.

**Note:** It is important to seek immediate and follow-up medical attention for several reasons:

1. To assess and treat any physical injuries you may have sustained.
2. To determine the risk of sexually transmitted diseases or pregnancy and take preventative measures; and
3. To gather evidence that could aid in the criminal prosecution.

Physical evidence should be collected immediately, ideally within the first 24 hours. It may be collected later than this, but the quality and quantity of the evidence may be diminished.
Weber State University and the Weber State Police Department (WSPD) are committed to ending domestic violence, dating violence, sexual assault and stalking. The WSPD is survivor oriented and encourages survivors/victims of crimes to report such crimes. WSPD also recognizes that survivors/victims are reluctant to report when drugs and alcohol are involved.

When crimes, such as domestic violence, dating violence, sexual assault and stalking are reported, the focal point of the police department’s investigation is not the drugs or alcohol, it is the more egregious crime at hand and meeting the needs of the survivor/victim. WSPD has procedures in place that serve to be sensitive to those who report such crimes. The following information has been prepared to help facilitate survivor/victim needs and ensure prompt and accurate reporting of those crimes, suspected crimes and other emergencies to the WSPD.

REPORTING PROCEDURES

Members of the University Community may report criminal activities or other emergencies in several different ways. While we encourage all campus community members to promptly report all crimes and other emergencies directly to the Weber State Police Department we recognize that some may prefer to report to other individuals or university offices.

If you choose to report the incident to the Weber State Police Department, an officer will take a statement from you regarding what happened. The officer will ask you to describe the assailant(s) and may ask questions about the scene and location of the crime, any witnesses, and what happened before and after the incident. You may have a support person or the Safe@Weber Advocate with you during the interview.

When a student or employee reports to the institution that they have been a victim of dating violence, domestic violence, sexual assault or stalking, and you do not want to pursue action within the University system or the criminal justice system, you may still want to consider making a confidential report.

With your permission, the Weber State Police Department can file a report on the details of the incident with-out revealing your identity. Filing a report does not commit you to pursue an investigation or prosecution and the Weber State Police Department will respect your decision to the extent possible.

The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others.

With such information, the University can keep an accurate record of the number of incidents involving students, employees and visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger.

Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution. These statistics do not identify the victim or accused.

CONFIDENTIAL REPORTING

If you are the victim of domestic violence, dating violence, sexual assault or stalking, and you do not want to pursue action within the University system or the criminal justice system, you may still want to consider making a confidential report.

The reasons for reporting to the Weber State Police Department are:

• To take action which may prevent further victimization;
• To issue an emergency notification or safety alert to alert the campus community of an impending threat to their safety;
• To preserve and collect physical evidence
• To seek justice for the wrong that has been done to you, if you so desire; and
• To have the incident recorded for purposes of reporting statistics about incidents that occurred on campus.

The Women’s Center provides a survivor-centered advocate for all students, faculty and staff. Advocacy services include: reporting, safety planning, class/housing changes, interview support, referrals for medical, counseling and legal services, assistance with university petitions, and assistance with possible academic modifications.

To seek advocacy services, visit the Women’s Center in SU 322, call 801-626-6090 or email the Advocate directly at paigedavies1@weber.edu

RESOURCES FOR REPORTING

Emergency Response: 911
Weber State Police Department:
801-626-6460, 3734 Dixon Parkway
Title IX Coordinator, Barry Gomberg,
Executive Director, AA/EO
Phone: 801-626-6240 (Miller Admin 101)
Dean of Students, Jeff Hurst, Ph.D,
Phone: 801-626-7256 (Student Center 151)